



**BITT POLYTECHNIC**  
**Getlatu, Ranchi- 835217**

---

BITT-P/NOTICE/2026 – 27/11/2026

Date: 17.04.2026

**NOTICE**

**Subject: Regarding Helpline Number and Communication Details**

This is to inform all students of Diploma Engineering (all sessions), BBA, and BCA that the official helpline numbers of the institution have been updated for addressing student grievances and providing necessary academic and administrative information.

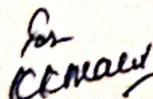
The official helpline numbers are 9470193646 and 9470193650, which shall remain operational strictly during the notified hours. Students are advised to use these numbers only for official communication.

The helpline shall remain functional between 11:30 A.M. to 1:00 P.M. on Monday, Wednesday, and Friday only. Any communication made outside the specified days and timings shall not be entertained and the institution shall not be held responsible for non-response.

Further, a dedicated WhatsApp number: 9931080111 has also been provided for the same days and timings. Students may send their queries or concerns via WhatsApp; however, no voice calls shall be entertained on this number under any circumstances. Only text-based communication will be considered valid.

Students may also communicate via official email at [bittppolytechnic@gmail.com](mailto:bittppolytechnic@gmail.com). It is clarified that responses to emails shall be subject to reasonable processing time as per institutional norms.

This helpline and communication facility is intended only for general queries and shall not substitute any formal grievance redressal mechanism prescribed by the institution or any regulatory authority.

  
Principal  
BITT Polytechnic  
Getlatu, Ranchi

Only communications duly recorded through official channels shall be considered valid for any reference or institutional action. For any in-person meeting with staff, faculty members, or the Principal, students/guardians/parents must visit the college campus strictly between 02:00 P.M. to 04:00 P.M. on Monday, Wednesday, and Friday only. Requests outside the prescribed schedule shall not be entertained without prior approval from the competent authority.

The institution reserves the right to modify, amend, or withdraw any part of this notice at any time without prior intimation. All students are hereby instructed to comply with the above guidelines. Non-adherence may result in non-consideration of requests.

*Sr*  
*CCUwui*  
Principal  
BITT Polytechnic

Principal  
BITT Polytechnic  
Getlatu Ranchi

**Copy to,**

1. Hon'ble chairperson, BITTGOI
2. Principal
3. Assistant Registrar
4. All HoDs
5. Controller of Examinations
6. Accounts Department
7. Workshops
8. Library
9. Notice Board
10. Website
11. File