



BITT POLYTECHNIC
Getlatu, Ranchi- 835217

BITT-P/NOTICE/2025 – 26/ 11120

Date: 31.10.2025

NOTICE

Subject: Registration for Regional Language Course through CE&T, IIT Kharagpur

As per the directions of Jharkhand University of Technology (JUT) and guidelines regarding registration of Regional Language Courses through Continuing Education & Technology (CE&T), IIT Kharagpur, it is hereby informed that all Diploma 5th Semester students of all branches (Session 2023–26) are required to register for the Regional Language Audit Paper prescribed in the 5th Semester of the NEP-based Diploma Programme.

Last Date for Registration: 5th November 2025

Students are advised to complete their registration process well before the last date to avoid any inconvenience.

The **step-by-step registration process** is provided in the attached **Registration Manual** for your guidance.

All concerned students must strictly adhere to the instructions mentioned in the manual and ensure successful registration within the stipulated time.

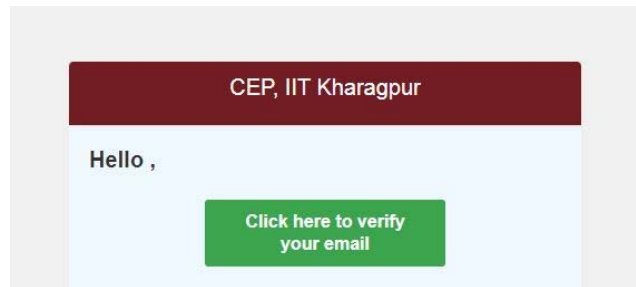
For
Principal
Principal
BITT Polytechnic
Getlatu, Ranchi

Copy to,

1. Hon'ble Chairman, BITTGOI
2. Principal
3. Assistant Registrar
4. All HoDs
5. Controller of Examinations
6. Accounts Department
7. Workshops
8. Library
9. Notice Board
10. Website
11. File

STEP BY STEP PROCESS FOR REGISTRATION OF COURSE FOR REGIONAL LANGUAGE

1. LOGIN through this link: <https://erp.iitkgp.ac.in/CEP/courses.htm>
2. SIGN UP: **with your email ID and password**
3. VERIFY **your e-mail ID**



4. CERTIFICATE COURSE: Click **APPLY NOW** Button for the course required to be registered.

TAMIL OR MARATHI

5. PLEASE FILL UP THESE DETAILS:

5. FILL THE DETAILS in the required fields:

*Full Name:	Lentis Thomas	*Nationality:	India
*Date of birth:	15-06-1971	ID Card Type:	Aadhaar ID
*Mobile Number:	+91 9474783754	ID Card No.:	948611262887
*Emergency Contact Number:	9933023102	Marital Status:	Married
*Gender:	Male	Are you a person with disability:	No
*Occupation:	Professional	Category:	General
*Affiliating Organization/Address:	IIT Kharagpur		
Present Address		Permanent Address <input type="checkbox"/> Same as Present	
Address Line 1:	DVC Mayapur	Address Line 1:	DVC Mayapur
Line 2:	Post: Talbagicha	Line 2:	Post: Talbagicha
Line 3:	Kharagpur	Line 3:	Kharagpur
City:	Kharagpur	City:	Kharagpur
State:	West Bengal	State:	West Bengal
Pin Code:	721306	Pin Code:	721306

6. FILL THE ACADEMIC details if required or SAVE OR SAVE & NEXT

The screenshot shows a form titled "Academic Information" with a progress bar at the top. The form is divided into sections for different levels of education:

- 10th:** Fields for Name of Degree, University Board, Year, Marks/CGPA, Total Marks/Out of, and Percentage.
- 12th:** A dropdown menu with options: Bachelors, Masters, Others(GRE, GMAT, GATE, NET, DIPLOMA etc.), and Others(GRE, GMAT, GATE, NET, DIPLOMA etc.).
- Experience Details:** A section with a "+" icon and a "Document Upload" button.

 At the bottom, there are "Back", "Save", and "Save & Next" buttons.

7. UPLOAD THE PHOTO AND SIGNATURE

8. COURSE APPLICATION will appear AND confirm it.

The screenshot shows the "Course Application" form with the following sections:

- Course Details:** Includes Course Title, Degree Duration, Course Fee, and a "Download PDF" link.
- Photo and Signature:** A photo upload area and a signature field.
- Personal Details:** Fields for Full Name, Email, Mobile No., Date of Birth, Gender, Nationality, Blood Type, and Marital Status.
- Address Details:** Fields for Address Line 1, Address Line 2, City, State, and Pin.
- Academic Details:** A table with columns: Sl. No., Level, Program Name, Award/University, Ranking Year, Marks/Obtained, Total Marks, and Subjects.
- Experience Details:** A table with columns: Sl. No., Org, From, To, Designation, and Responsibility.
- Upload/Uploaded Documents:** A section for uploading documents.

 The form includes "Back" and "Save" buttons at the bottom.

9. CONFIRMATION : that you are registered

The screenshot shows the "Your All Programs" page. At the top, there are buttons for "Download Application" and "Payment History". The "Application Status" is "Registered, Registration Confirmation in Process".

The main content area shows:

- Certificate Course:** Certificate Course in Tamil Language for Students of Jharkhand University of Technology October 29, 2025 to January 30, 2026. [Dr./Prof] ASSOCIATE DEAN, CE&T, Continuing Education & Technology (CE&T) (Principal Co-ordinator)
- REGISTERED:** A grey button indicating the status.
- Course Fee Type:** A dropdown menu currently set to "Student".

10. PAYMENT OPTION WILL APPEAR



**ONLINE CERTIFICATION COURSE ON
REGIONAL LANGUAGE FROM
CONTINUING EDUCATION AND TECHNOLOGY (CE&T)
IIT KHARAGPUR**

INTRODUCTION TO TAMIL LANGUAGE

BY
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VISVA-BHARATI CENTRAL UNIVERSITY
SANTINIKETAN
WEST BENGAL.

PROF. HAIMANTI BANERJI
COURSE COORDINATORS
ASSOCIATE DEAN, CE&T
PROFESSOR, ARCHITECTURE
AND REGIONAL PLANNING

INTRODUCE THE COURSE

Tamil, one of the world's oldest living classical languages, carries a rich linguistic, literary and cultural heritage that continues to thrive across centuries. This Certificate Course in Tamil Language is designed to introduce learners to the foundational elements of Tamil – from the alphabet and pronunciation to essential grammar, sentence patterns and spoken communication.

Through systematic instruction, this course guides learners in mastering Tamil letters (vowels, consonants, and their combinations), understanding the structure of nouns and verbs and applying fundamental grammar concepts such as cases, suffixes, pronouns, tense markers and conjunctions. The course also emphasises the distinction between formal (written) Tamil and informal (spoken) Tamil, enabling participants to use the language effectively in both academic and conversational contexts.

Each module combines theory with practical exercises, ensuring a balanced development of reading, writing, listening and speaking skills. By the end of this 8-week course, learners will be able to recognise and use Tamil script confidently, construct grammatically correct sentences, and engage in simple day-to-day conversations in Tamil.

COURSE DURATION: 08 WEEKS

COURSE START DATE: 29-10-2025

COURSE END DATE: 24-12-2025

EXAM DATE: 08TH JANUARY 2026 - 11TH JANUARY, 2026

ENROLLMENT LAST DATE: 05TH NOVEMBER, 2025

PUBLISH OF RESULTS: 30TH JANUARY, 2026

WEEKLY COURSE PLAN

WEEK 1: Tamil Letters: Vowels and Consonants

- Introduction to Tamil vowels (உயிரெழுத்துகள்) and consonants (மெய்யெழுத்துகள்)
- *Māttirai* (மாத்திரை) and articulation principles
- Secondary phonemes and reduced articulatory measures
- Writing system and pronunciation practices

WEEK 2: Consonantal Vowels (உயிர்மெய்யெழுத்துகள்)

- Combination of vowels and consonants (216 combinations)
- Phonetic structure and pronunciation patterns
- Distinction between short and long vowels
- Reading simple Tamil words
- Consonant clustering and pronunciation drills

WEEK 3: Nouns and Verbs (பெயர்ச்சொற்கள் மற்றும் வினைச்சொற்கள்)

- Classification of nouns: animate/inanimate, gender, and number
- Verb basics: root form, infinitive, and person markers
- Simple sentence formation (S-O-V pattern)
- Secondary phonemes and *sandhi* rules
- Consonant doubling, vowel elision, glide insertion, and consonant assimilation
- *Pāgupādam*, *Pāgappādam*, and *Pāgupādu urupugal* (Parts of speech and suffix elements)

WEEK 4: Basic Language Structures

- Tense and tense markers (past, present, future)
- Rules of tense formation and usage in simple sentences

WEEK 5: Cases and Case Markers

(வேற்றுமைகள் மற்றும் உருபுகள்)

- Introduction to case system in Tamil
- Functions and usage of case markers in sentence construction

WEEK 6: Formal and Informal Tamil

(எழுத்துத் தமிழ் & பேச்சுத் தமிழ்)

- Characteristics and usage of formal and informal Tamil
- Situational communication in academic and social contexts

WEEK 7: Conversational Tamil and Applications

- Everyday conversational patterns and expressions
- Practice in reading, speaking, and translation
- Introduction to Tamil software tools and typing practice

WEEK 8: Translation & Transliteration