



BITT POLYTECHNIC
Getlatu, Ranchi- 835217

BITT-P/NOTICE/2025 – 26/ 11118
Date: 16.10.2025

NOTICE

Subject: Schedule of Examination form fill up for the BBA & BCA 2nd Semester Examination 2025 (Session 2024 – 27) and BCA 3rd Semester Examination 2024 (Session 2023 – 26)

With reference to letter no. JUT/48/2018/Part – II/1059Ex, Dated: 16.10.2025 sent by Jharkhand University of Technology, Ranchi and the subject cited above, all BBA & BCA 2nd Semester (Session : 2024 – 27) & BCA 3rd Semester (Session : 2023 – 26) eligible students are hereby informed that their examination form fill-up will be held in accordance with the given scheduled.

Name of Examination	Exam form fill-up date		Exam fee
BBA & BCA 2 nd Semester Examination 2025 and BCA 3 rd Semester Examination 2024	Without late fee	With late fee	One subject – Rs 500/- Two subject – Rs 1500/- Three or more subject – Rs 3000/- Late fee – Rs 500/-
	17/10/2025 to 29/10/2025	30/10/2025 to 31/10/2025	

Note: Students are advised to follow the steps given below:

1. In case of any pending dues, clear it before the date of examination form fill up.
2. To fill the examination application form, go to the official website of the university “<https://jutgyanjyoti.jharkhand.gov.in/>” and enter all the entries.
3. Related payment should be made only online by visiting website “<https://jutgyanjyoti.jharkhand.gov.in/PaymentURL>”
4. After online submission of payment/examination application form by the student, its hard copy (print out) should be made available to the Institute in physical way immediately (before verification of examination application form).
5. Submit the no dues slip, bank challan and duly filled examination form to the Institute Counter No. – 3 in hard copy.

For,
CCMA

Principal
BITT Polytechnic
Getlatu, Ranchi

Special Note :

- a) Be aware that students will be eligible to sit in the exam only after the exam application form is verified by the college.
- b) Students are advised to deposit outstanding dues if any to avoid any inconvenience in exam form fill up.

For,

CL Man

Principal
BITT Polytechnic

Principal
BITT Polytechnic
Ghatatu, Ranchi

Copy to,

1. Hon'ble Chairman, BITTGOI
2. Principal
3. Assistant Registrar
4. All HoDs
5. Controller of Examinations
6. Accounts Department
7. Workshops
8. Library
9. Notice Board
10. Website
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